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22 JAN 1957

Honorable James C. Davis, Chairman
Subcommittee on Manpower Utilization
House Committee on Post Office and
Civil Service
Washington 25, D. C.

Dear Mr. Chairman:

I refer to your letter of 15 August 1956, requesting a special report in January 1957 relative to the retirement of employees of this Agency, and the disposition of resulting vacancies.

With reference to the specific questions in your letter, three of our employees retired during each of the months of October, November, and December 1956, making a total of nine for the quarter. Six of these retirements were for reasons of age, and three for disability. All resulting vacancies were reviewed for essentiality by high level officials of the Agency. Our Director of Personnel conducted this review personally with the Division heads concerned. It was concluded, however, that none of the vacated positions could be abolished.

We will continue to review vacancies which occur through the retirement process, and positions will be abolished if they are determined not to be essential. We do not anticipate, however, that substantial manpower savings will occur through this process. Having been in existence less than ten years, we are a relatively new agency of the government, and as the last quarter figures indicate, our total retirements in the near and mid-term future are not likely to be substantial.

As I previously indicated, we do not make manpower reports to the Civil Service Commission or to the Bureau of the Budget on the

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standard forms used by other government agencies. The security directives under which we operate do not permit a meaningful breakdown along the lines indicated on these standard forms. However, we have endeavored to report periodically to your Committee on the progress of our manpower utilization program, which we will continue to do, and we will be glad to discuss our program with you in whatever detail you feel appropriate.

Sincerely,

SIGNED

Allen W. Dulles
Director

CONCUR:

STAT

[redacted]

JAN 16 1957

Deputy Director/Support — Date

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